

Comal County Emergency Services District No. 5
Agenda for Regular Board Meeting, December 15, 2025 @ 4:00 pm
Fire Station 3, 30475 Johnson Way, Bulverde, TX 78163

1. Roll call, establish quorum, and call to order.
2. Citizen Communication: Individual members of the public may address the Board for a maximum of three minutes on items either on or not on the current agenda, but collectively no more than thirty minutes per item. In reliance upon the guidance provided by the Office of the Attorney General of Texas Open Meetings Handbook, any issues raised in public comment may be responded to by a member of the Board of Commissioners with only (1) a statement of specific factual information, (2) a recitation of existing District policy or (3) a brief deliberation by the Board in order to determine if an item should be placed on a subsequent agenda.
3. Consider approval of the minutes of the 17 November 2025 Regular Meeting.
4. Review and act on the ESD 5 monthly financial reports as of 30 November 2025.
5. Review, consider, and take action on items related to investments.
6. Review and act on payment of ESD 5's bills and invoices.
7. Receive an update, consider and take action on plans for Station 75.
8. Receive and discuss the monthly report from BSBES management.
 - a. Receive and discuss the monthly report from BSBES Chief regarding emergency operations, response times, call volume, training, management activities, and personnel.
 - b. Receive and discuss an overview of BSBES's Strategic Plan Working Group from BSBES General Manager.
 - c. Discuss and take action to appoint an ESD 5 Commissioner as an Advisory Member of the BSBES Strategic Plan Working Group.
9. Discuss and authorize Commissioner Kruciak to sign an engagement letter with Montemayor Britton Bender PC to complete the district's 2025 Audit.
10. Review and approve the certified tax levy for the tax year 2025.
11. Discuss and make appointments to the BSBES 2026 Board of Directors.
12. Authorize publication of Notice of District Administrative Office Address by 31 January 2026.
13. Review, consider and act on items related to the Capital Acquisitions Committee including purchase or repair of apparatus and proposed capital items.

14. Discuss the agenda, time, and date for the next regular meeting.
15. Executive Session - In accordance with Texas Government Code, the CCESD#5 Board may convene in a closed session to discuss Real Estate matters §551.072, Legal Communications §551.071, and/or Personnel matters §551.074. Any action taken by vote will be taken in open session.
16. Adjournment.

Deborah S Kruciak

Deborah S. Kruciak, President
Comal County Emergency Services District No. 5

Note: Comal County Emergency Services District No. 5 is committed to compliance with the Americans with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request by calling (830) 228-4501 for assistance and information. Hearing impaired or speech disabled persons equipped with telecommunications devices for the deaf may utilize the statewide Relay Texas Program, 1-800-735-2988.